

Appendix A

MEMBER APPOINTMENTS REQUIRED BY ANNUAL COUNCIL ON 19 APRIL 2012

Committee, Sub-Committee, Panel, etc.	Total No. of Councillors (substitutes in brackets)	Conservative 49	Liberal Democrat 5	Independent 4	Labour 1
A. PROPORTIONAL BODIES					
A1. 'Ordinary' Committees (proportional)					
Customer and Central Services OSC	9 (6)	7 (4)	1 (1)	1 (1)	0
Children's Services OSC	10 (5)	8 (4)	1 (1)	0	1 (1)
Social Care, Health & Housing OSC	9 (6)	7 (4)	1 (1)	1 (1)	0
Sustainable Communities OSC	9 (6)	7 (4)	1 (1)	1 (1)	0
Audit	7 (4)	6 (3)	0	1 (1)	0
Development Management	18 (10)	15 (8)	2 (1)	1 (1)	0
General Purposes	12 (11)	10 (5)	1 (1)	1 (1)	0
Licensing	12 (7)	11 (6)	0	0	1 (1)
Total	86				
Notes: 1. Overview and Scrutiny Committees (OSCs) must not include in their membership (a) any members of the Executive; or (b) any member who is appointed to assist a Portfolio Holder if the particular OSC's terms of reference cover any portfolio with which he/she assists.					

<p>2. Unless the Council were to decide otherwise, with no Member voting against, the Conservative group will require a majority of all the seats, including co-opted member seats, on the Children’s Services Overview and Scrutiny Committee.</p> <p>3. The Audit Committee membership may not include (a) any member of the Executive; or (b) any Assistant Portfolio holder or (c) any member of the Customer and Central Services OSC.</p> <p>4. The General Purposes Committee must include at least three Executive members.</p>					
A2. Joint Committee (proportional but not part of the overall seat allocation)					
Wixams Joint Development Control	9 (5)	7 (4)	1 (1)	1 (1)	0
<p>Note: Appointments to the Wixams Joint Development Control Committee are, as far as practicable, to reflect political balance within the Council.</p>					

A3. Other Council Bodies (proportional but not part of the overall seat allocation)					
	Total seats	Conservative	Lib Dem	Independent	Labour
Appeals Panel (see note 1)	9 (5)	7 (4)	1 (1)	1 (0)	0
Appointments Panel (appointed by General Purposes Committee) (see note 2)	5 (3)	4 (2)	1 (1)	0	0
Corporate Parenting Panel (see note 3)	8 (5)	7 (4)	1 (1)	0	0
Employee Partnership Committee (appointed by General Purposes Committee) (see note 4)	7 (4)	6 (3)	1 (1)	0	0
Standing Advisory Council for Religious Education (SACRE) (see note 5)	5 (3)	4 (2)	1 (1)	0	0

Notes:

1. Members of the Appeals Panel will be appointed as required to individual Appeals Committees, each comprising 3-5 councillors appointed in accordance with political balance.
2. In addition all Executive Members are on the Appointments Panel to enable the relevant Portfolio Holder to attend an Appointments Sub-Committee. The Panel forms the body from which Members will be drawn to form individual Appointments Sub-Committees. A Sub-Committee will be composed of 3 – 5 Members (2 – 4 Conservative and 1 Liberal Democrat, including at least 1 Executive Member). Members will be appointed to a Sub-Committee by the Monitoring Officer.
3. The membership of the Corporate Parenting Panel **must** include the Portfolio Holder for Children’s Services, the Assistant /Deputy Portfolio holder **and** a member of the Social Care, Health and Housing Overview and Scrutiny Committee.
4. The Employee Partnership Committee **must** include at least one Executive member.

5. Members appointed to the Standing Advisory Council for Religious Education (SACRE) should have an interest in collective worship and religious education, as required by its constitution.

B. NON-PROPORTIONAL BODIES

B1. Other Committees and Sub-Committees (non-proportional)

Executive	3-10 (0)	
Standards	5 (0) (see note 2 below)	
Licensing Sub-Committee	3 (subs: see note 3)	
Standards Sub Committees	1 (see note 2 below)	

Notes:

1. The Executive does not have to comply with political balance rules. It will comprise the Leader of the Council and other members appointed by the Leader.
2. Member appointments to the Standards Committee (and its sub-committees) do not have to comply with political balance rules, but included a minority party member during 2011/12. Appointments of 5 Independent and 5 Town/Parish Council members have been made for 2011/12 and it is suggested that, in view of new arrangements being put in place from July 2012, the Standards Committee membership of 2011/12 remain in place until new arrangements arising from the Localism Act 2011 are deployed in 2012. Standards sub-committees comprise 3 members and are appointed by the Monitoring Officer on an ad hoc basis from a panel comprising all members of the Standards Committee.

Whilst political balance is not required for the Licensing Sub-Committee, where practicable the members should be drawn from more than one political group. The Licensing Sub-Committee comprises 3 members who are drawn from a pool comprising the 12 Members of the Licensing Committee.

B2. Joint Committees (non-proportional)		
Dunstable Joint Committee (see Note 1)	5 (0)	
Houghton Regis Town Centre Management (see Note 2)	4 (0)	
Leighton-Linslade Partnership Committee (see Note 3)	5 (0)	
Biggleswade Joint Committee (see Note 4)	4 (2)	

Notes:

1. Dunstable Joint Committee (TCMC) **must** comprise **5 elected representatives of wards in Dunstable**. Under the regulations for joint committees whose role covers less than two-fifths of the Council's total area or population, political balance rules do not apply. (The DJC currently comprises 5 Conservatives)
2. Houghton Regis TCMC members **must** comprise **either** (a) Executive members or (b) members for a Houghton Regis ward. Likewise, political balance rules do not apply. (The TCMC currently comprises 1 Conservative and 3 Liberal Democrats)
3. Leighton-Linslade Partnership Committee members **must** comprise **either** (a) Executive members or (b) members for a Leighton-Linslade ward. Likewise, political balance rules do not apply. (The LLPC currently comprises 5 Conservatives)
4. Biggleswade Joint Committee **must** comprise **either** (a) members for a Biggleswade ward or (b) Executive members. The named substitutes **must be** Executive members. Likewise, political balance rules do not apply.

B3. Other Panels and Informal Bodies requiring Council Appointments (non-proportional)

Joint Adoption Panel	1 (0)	
Fostering Panel	1 (0)	
Fostering Permanence Panel	1 (0)	
Member Development Champions (see Note 1)	4 (0)	

Notes:
The Member Development Champions in 2011/12 comprised 4 members (3 Conservative and 1 Liberal Democrat).

B.4 Other Committees & Sub-Committees to be appointed ad hoc as required (for information only)

Joint Health Overview and Scrutiny Committees are to be appointed by the Monitoring Officer as required from the membership of the Health and Social Care Overview and Scrutiny Committee, in consultation with the Chairman & Vice-Chairman of that Committee. Appointments are subject to (a) the political balance rules if more than 2 members are appointed; and (b) subsequent report to Council for information in any event.

B5. Other Bodies (for information only)

The Executive Member for Children’s Services by reason of their office serves on the following bodies:

- Admissions Forum
- Schools Forum (non-voting)
- Children’s Trust Board.
- Local Safeguarding Children Board